



DISABLED ADAPTATIONS GROUP

1. Accountabilities

The Disabled Adaptations Group (DAG) will manage and monitor the various processes that enable the provision of Disabled Adaptations in properties across all tenures in Aberdeen City including Council Housing and privately owned or rented properties. The DAG will also manage and monitor the budget expenditure ensuring best value for money is obtained and that resources are targeted where it is needed most.

2. Role

The Disabled Adaptations Group will

- Consider adaptation activity and budget spend.
- Review processes and procedures for adaptations across all tenures and agree improvements where necessary.
- Be the point of escalation for any decisions required on complex or high cost adaptation packages if required
- Encourage partnership working and a consistent approach to adaptations work
- Ensure the focus for adaptation activity remains on improved outcomes for those with disabilities enabling them to live safely in their own home.
- Monitor the adaptations budgets and report on performance to the chief Finance Officer
- Consider activity reports, ensure statutory reporting requirements are met, and provide an annual report to the IJB.

The above to be in the context of the Aberdeen City Health and Social Care Partnership Strategic Plan

3. Responsibilities

The SC Programme Board will play a significant role in ensuring the delivery of the nine national health and wellbeing outcomes, and the associated short term and intermediary outcomes (once these are developed):

Outcome 1: People are able to look after and improve their own health and wellbeing and live in good health for longer

Outcome 2: People, including those with disabilities or long term conditions, or who are frail, are able to live, as far as reasonably practicable, independently and at home or in a homely setting in their community

Outcome 3. People who use health and social care services have positive experiences of those services, and have their dignity respected

Outcome 4. Health and social care services are centred on helping to maintain or improve the quality of life of people who use those services

Outcome 5. Health and social care services contribute to reducing health inequalities

Outcome 6. People who provide unpaid care are supported to look after their own health and wellbeing, including to reduce any negative impact of their caring role on their own health and well-being

Outcome 7. People using health and social care services are safe from harm

Outcome 8. People who work in health and social care services feel engaged with the work they do and are supported to continuously improve the information, support, care and treatment they provide

Outcome 9. Resources are used effectively and efficiently in the provision of health and social care services

4. Delegated Authority

The Disabled Adaptations Group has delegated authority to improve processes and procedures, make decisions on complex or high cost adaptations, and approve statutory reports. The DAG will liaise with the Chief Finance Officer in relation to the budget.

5. Reporting

The Disabled Adaptations Group will report to the Aberdeen City Health and Social Care Executive Team on a bi-annual basis and the IJB on an annual basis.

6. Membership

- Alison MacLeod, Lead Strategy and Performance Manager (Chair)
- Jenny Laing, Manager, Occupational Therapy Fieldwork (Vice Chair)
- Jimmie Dickie, Accountant, Aberdeen City Council
- Kenny Paterson, Housing Assets Team, Aberdeen City Council
- Ally Thain, Private Sector Housing Manager, Aberdeen City Council
- Scott Masson, Private Sector Housing Officer, Aberdeen City Council
- Representative from Registered Social Landlord 1
- Representative from Registered Social Landlord 2
- Representative from Registered Social Landlord 3
- Representative from Registered Social Landlord 4

7. Frequency of Meetings

Monthly

8. Governance

The Disabled Adaptations Group is formed to provide the IJB with the necessary assurance in relation to their responsibilities for the delegated function of disabled adaptations.

9. Resourcing

Resourcing will come from existing budgets and staff.

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